



**I. Applicant Information**

Lot Number: \_\_\_\_\_ Date: \_\_\_\_\_

Lot Owner(s) Name: \_\_\_\_\_  
*Last First M.I.*

Lot Owner(s) Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

eMail: \_\_\_\_\_

Anticipated start & end dates: \_\_\_\_\_

Proposed contractor: \_\_\_\_\_

Address: \_\_\_\_\_

**II. Approval is requested for the following:**

**III. The following material is attached to support this request:**

A lot survey to include proposed location of home, driveway, parking areas, walkways, decks and any other proposed improvements

A detailed construction plan identifying structural, foundation and floor plans with front, rear and both side elevations, all materials that will be used and a check for \$\_\_\_\_\_ made out to Wolfe Runne Homeowners Association to fund the technical Architectural review.

A landscape plan prepared by \_\_\_\_\_ delineating all live, mature trees to remain (which should be tagged), those to be removed, all new plantings, location of septic systems, plans for exterior lighting and decoration, fencing, grading and all surface materials to be used.

~or~ A completed checklist of minor modifications and improvements which do not require architectural or landscape plans (see pages 3-4).



**IV. Homeowner's Signatures**

I certify that I have received, read and am familiar with the Wolfe Runne Code and Covenants, the ARC restrictions and will complete construction or modifications of my home site in accordance with these documents and plans as submitted:

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*Homeowner's Signature* *Date*

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*Homeowner's Signature* *Date*

**V. Recommended Action by the ARC**

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*ARC Representative's Signature* *Date*

**VI. Approval by WRHOA Board of Directors:**

Approved

Declined

**VII. Comments**

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*President's Signature* *Date*

Questions? Contact [arc@wolferunne.org](mailto:arc@wolferunne.org)



Checklist of proposed minor modifications

Select applicable items	Action Proposed	Information to be submitted
	Decks – Remodeling, re-staining, patio, deck stairs	Drawings or photos of proposed surface to be changed, showing elevations, dimensions and materials to be used. Please provide deck stain colors.
	Doors/Windows – Change in existing windows and/or doorways.	Drawings that shows changes to be made, photo and/or product brochure with exact dimensions and materials to be used. Please provide paint colors.
	Driveways – Driveway or parking area changes.	Sketch of the area where the change is planned, noting grading or landscaping changes and materials to be used.
	Fencing – Any proposed fencing or walls to be changed.	Sketch of where changes will be made, photos and/or product brochure with exact dimensions and materials to be used. Provide stain/paint colors and show landscape plantings, type and location for visual screening if needed.
	Landscaping (minor) – Changes in borderline landscaping and/or large planting beds.	Drawing or near scale sketch which includes where changes are to be made, garden areas to be removed and new plant types and surface material to be used.
	Lighting – exterior	Sketch, photos and/or product brochure of proposed lighting fixtures with dimensions, materials, lighting type, wattage and bulb color. Drawings of the proposed lighting placement and area to be lighted on the property.
	Painting – repainting exterior	Drawing or photo showing area to be repainted, and color(s) of the paint or stain.



Select applicable items	Action Proposed	Information to be submitted
	Roof – Modification of roof or re-shingling	Photo, sample materials or product brochure of roof covering with style, dimensions, materials and colors. Please provide a sample of the roofing material to be used.
	Siding – change of siding or exterior finishes	Description of proposed changes; brochures or samples of siding or trim materials to be used; proposed paint or stain colors (if applicable) with brand name, color name and/or color number.
	Solar panels	Photo or product brochure showing style of panels and sketch indicating where the solar panels will be installed.
	Trees – tree removal (all live mature trees with a trunk diameter of 4” or more)	Describe reason for removal, location and type of new tree to be planted (if any).
	Other modification: Please describe	Provide whatever photos, drawings or samples that will adequately describe your proposed action that will help the ARC determine if it is in keeping with the Wolfe Runne Covenants.